

BOARD OF SCHOOL TRUSTEES  
VIGO COUNTY SCHOOL CORPORATION  
WORK SESSION MEETING  
686 WABASH AVENUE  
TUESDAY, MARCH 6, 2018  
1:00 P.M.

MINUTES

A Work Session Meeting of the Board of School Trustees of the Vigo County School Corporation was held at the Vigo County School Corporation Administration Building, 686 Wabash Avenue, Terre Haute, Indiana on Tuesday, March 6, 2018.

The following Board Members were present: Mr. Paul Lockhart, Ms. Alpa Patel, Mrs. Jackie Lower, Mrs. Tammy Pearson, and Mr. Melvin Burks. Mr. David Lotter and Mr. Patrick Sheehan were absent.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Ms. Alpa Patel.

**Review of Application Process for New Superintendent – Dr. Terry McDaniel**

Mrs. Lower introduced Dr. Terry McDaniel, Indiana State University, who is assisting the Vigo County Board of School Trustees in the search for a new Superintendent of Schools. Dr. McDaniel shared there would be three items of discussion during this meeting. The timeline will be finalized and approved; the application will be reviewed, finalized, and approved to be placed on the Vigo County School Corporation's website along with the advertisement flier; and a discussion will take place about the public survey. Dr. Tanoos and Dr. Goeller will also mail a copy of the application and advertisement flier to superintendents in the state of Indiana. Mrs. Lower shared that the fliers were approved for purchase by Mr. Perry. The Board members reviewed the flier and thanked Dr. Tanoos and Dr. Goeller for creating the flier and making it informative by sharing information about the school corporation. The application and the advertisement flier will be placed under the Human Resources link on the Vigo County School Corporation's website. Dr. McDaniel shared that the application would be posted as a template to allow applicants to fill out the application online and email it to him upon completion. The application deadline is April 4, 2018. The application will be placed on three other websites: the Indiana Department of Education Job Bank; Indiana Association of Public School Superintendents; and Indiana School Boards Association. Dr. McDaniel shared with the Board that they did an excellent job with the choice of questions on the application. Dr. McDaniel also discussed the timeline for teachers, staff, and community to complete the online survey. Dr. McDaniel shared that the purpose of the public survey is to provide strengths, challenges, priorities and personal characteristics the next superintendent should possess. The survey will be available for two weeks. The Board will meet with the University Placement Team to develop a list of candidates to interview in a closed session on April 10, 2018. During this meeting, Dr. McDaniel will present a list of candidates that they recommend, and the Board will look at the list and let the University Placement Team know who they would like to be removed from the list. Dr. McDaniel shared that the anticipated timeline for the first interviews will take place between April 14-21; the second round, April 23-28; and negotiations with the selected candidate would occur April 30-May 4. Dr. McDaniel also shared that the proposed contract would have to be advertised and a hearing would be conducted before the new superintendent would be hired. The target date for hiring the new superintendent is May 29, and the starting

date would be July 1. Dr. McDaniel shared that it is important for the Board to show the community and the finalist that the Board is united in its support. Dr. McDaniel recommended that when the final public vote takes place, that the vote be unanimous.

**Questions and Information from Board Members**

The Board asked several questions.

The Board will provide a mileage sheet the day of the meeting for the University Placement Team.

Ms. Patel asked if we could do a news release to let everyone know that the survey is online. Mrs. Lower answered yes.

Mrs. Pearson shared how she appreciates Dr. McDaniel and his team for being involved in the process.

Mr. Burks asked Mrs. Lower that, when looking at the list of applicants and if everyone doesn't agree on a candidate, how this should be handled? Mrs. Lower responded that the Board would have a discussion on the reason why. Dr. McDaniel recommended that everyone agree unanimously.

Mr. Lockhart shared that hopefully the Board will be able to agree unanimously on a candidate.

Mrs. Lower asked about the typical response to the survey. Dr. McDaniel shared that the survey is heavily filled out by teachers and staff, but Dr. McDaniel encourages the Board to make sure the community is aware of the survey. Mrs. Lower also asked about visits to the schools regarding candidates. Dr. McDaniel recommended no visits be made until the final selection is made. Mrs. Lower also shared how she appreciates Dr. McDaniel and everything he is doing to assist the School Board in the search for a school superintendent.


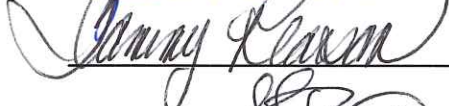

**Adjournment 1:55 P.M.**

**Future Meetings**

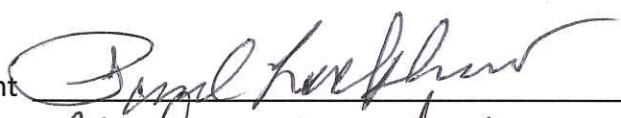
Regular Meeting - Monday, March 19, 2018 – 6:00 P.M. – Administration Building

Regular Meeting - Monday, April 9, 2018 – 6:00 P.M. – Administration Building

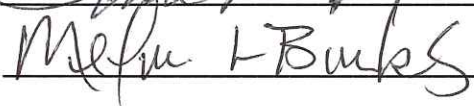
Approved:

President



Vice Pres.



Secretary