

BOARD OF SCHOOL TRUSTEES
VIGO COUNTY SCHOOL CORPORATION
686 WABASH AVENUE
MONDAY, August 6, 2018
6:00 P.M.

REH
Aug. 16, 2018

MINUTES

A meeting of the Board of School Trustees of the Vigo County School Corporation was held at the Vigo County School Corporation Administration Building, 686 Wabash Avenue, Terre Haute, Indiana on Monday, August 6, 2018.

The following Board Members were present: Mr. Dave Lotter, Mrs. Tammy Pearson, Mr. Paul Lockhart, Mrs. Jackie Lower, Mr. Melvin Burks, and Ms. Alpa Patel. Mr. Pat Sheehan was absent.

Pledge of Allegiance

The Pledge of Allegiance was led by Ms. Alpa Patel.

First Call for Citizen Comments

No Comments were received.

Board Spotlight #1

Mr. Jeff Clutter, Assistant CTE Director, recognized Mr. Michael Tom, owner of Vigo Dodge. Mr. Tom generously donated two cars for use by our students in the Driver Education Program. Mr. Cutter also shared that Mr. Tom's son, Michael Tom Jr., also spoke to our students about car safety. Mrs. Lower presented a certificate of appreciation to Mr. Tom and thanked him for all that he does to support the Vigo County School Corporation.

Board Spotlight #2

Dr. Christi Fenton, Executive Director of Elementary Education and Title I Coordinator, and Mrs. Ashley Bennett, Early Childhood Administrator, shared information on Early Learning Programs in the Vigo County School Corporation. Dr. Fenton shared that every child deserves a good start and this program closes the achievement gaps; the program started in 2009 with 14 students and in 2017-2018 there were 256 students. There are four daycare programs that have open enrollment to all VCSC employees and run through the academic school year that are developmentally appropriate.

Mr. Lotter asked if transportation was the responsibility of the parents. Dr. Fenton responded yes. Ms. Patel works with Dr. Fenton and Mrs. Bennett in Success by Six and she commended them on a job well done.

Consent Agenda

Mr. Burks moved for approval of the consent agenda. Mr. Lockhart seconded the motion. The motion passed unanimously. The following Consent Agenda items were approved:

1. Minutes – Regular Meeting – July 9, 2018

Finance Reports

- a. June Encumbrance Report
- b. June Financial Report
- c. June Accounts Payable Docket
- d. June Non-Taxpayers Fund Report (ECA)
- e. Financial Summary of ECA Activity January 1, 2018 – May 31, 2018
- f. Stipends
- g. In-Service/Committee Activities
- h. Donation/Permission to Purchase Equipment
- i. Fundraiser Authorizations
- j. Information Item – Music Curriculum Adoption Update
- k. Information Item – Preparing for College and Careers Course

Personnel Report and Professional Leave Requests

The Personnel Report and Professional Leave Requests were correct as presented.

Mr. Newport shared that we have always used Indiana State University and Saint Mary-of-the-Woods students for employment opportunities, but we will also seek others to provide more staff. Mr. Newport also shared that the screening dates for hires will start sooner. Mr. Newport mentioned that Covered Bridge is a great resource to hire teachers. Mr. Newport is working with the Director of Teachers of Tomorrow; he is in contact with the Indiana Department of Education, and he will be attending more job fairs.

Mrs. Lower shared that she is glad that we are seeking others to assist with hiring.

Mr. Lockhart moved for approval. Mr. Lotter seconded the motion. The motion passed unanimously.

First Reading of Section 504 Policy JFD

Section 504/ Americans with Disability Act (ADA) Prohibition Against Discrimination based on Disability. Policy JFD is a VCSC policy that will be brought back at the next Board meeting for a second reading.

Church Church Hittle + Antrim's (CCHA)

Dr. Balitewicz requested approval on the proposal for Church Church Hittle + Antrim's (CCHA) to represent Vigo County School Corporation to cover any legal work requested of CCHA by the representatives of Vigo County. Dr. Balitewicz also shared that CCHA was recommended by Attorney Jonathan Mayes.

Mrs. Lower asked if the policy is mandated by the state. Mr. Balitewicz answered that it is mandated.

Ms. Patel asked if CCHA does this for other schools. Mr. Balitewicz answered yes.

Mr. Lotter asked if the teachers see the need for this policy. Mr. Balitewicz answered yes.

Mr. Lotter moved for approval. Mrs. Pearson seconded the motion. Motion passed unanimously.

First Financial Advertising Agreement

Dr. Mason requested approval of the proposed agreement between First Financial Bank and Woodrow Wilson Middle School for advertising on the new basketball scoreboards.

Mr. Burks moved for approval. Mr. Lockhart seconded the motion. Motion passed unanimously.

Elementary, Middle, and High School Handbooks

Dr. Mason requested approval for the revised student handbooks for the 2018-2019 school year.

Mrs. Pearson moved for approval. Mr. Lotter seconded the motion. Motion passed unanimously.

Textbook Fees

Dr. Balitewicz requested approval on the school textbook fees for 2018-2019 school year.

Mr. Lotter moved for approval. Mrs. Pearson seconded the motion. Motion passed unanimously.

Memorialization of Permanent Easement

Mr. Perry requested approval to memorialize an easement that was adopted by the Town Board of West Terre Haute on August 29, 1974. Memorialization of the easement would allow the town of West Terre Haute to advance with a funding project that will improve the water quality for the town which includes our school sites.

Mrs. Pearson moved for approval. Ms. Patel seconded the motion. Motion passed unanimously.

Marketing & Community Relations

Dr. Rob Haworth requested approval to purchase tables to support the events for the Taste of India, Terre Haute Chamber of Commerce, and Terre Haute Dancing with the Stars.

Mrs. Pearson moved for approval. Mr. Lotter seconded the motion. Motion passed unanimously.

Grants

Approval was requested on the following grants:

1. Formative Assessment Grant - Dr. Karen Goeller and Mr. John Newport
2. Carl D. Perkins Grant – Mr. Doug Dillion

3. Title I Grant, Part A, and Part D, Subpart 2 – Dr. Christi Fenton

Ms. Patel moved for approval. Mrs. Pearson seconded the motion. Motion passed unanimously.

Second Call for Citizen Comments

No comments were received.

Information from Board Members and Superintendent Haworth

Mrs. Lower shared that at the beginning of the year, each Board member was assigned to different committees and she would like for the members to start sharing a report of the committees at each Board meeting. Mrs. Lower also shared that the Taste of India was a nice event.

Mr. Lotter shared that he attended the Parade of Classrooms and it was also attended by our Superintendent, Dr. Haworth.

Superintendent Haworth thanked the staff for getting things ready for the school year.

Adjournment 7:20 P.M.

Future Meetings

Monday, - August 20, 2018 6:00 P.M. – Administration Building

Monday, - September 10, 2018 6:00 P.M. – Administration Building

Approved:

Jackie Lower
Jimmy Kamm
[Signature]

President

[Signature]

Vice Pres.

Mark E. Burns

Secretary

David A. Lotter